

CONDITIONS

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE
The Licence Holder will ensure all staff are trained and have full knowledge of all licensing issues concerning them under the 2003 Licensing Act including Challenge 25. Any staff training will be recorded in a training register which will be retained at the premises and available on request to any authorised party.
The Licence Holder will ensure that the premises will only accept valid forms of identification such as photo driving licence, passport and home office approved ID cards displaying the national proof of age standard scheme (PASS hologram).
All customers who look under the age of 25 shall be challenged to prove their identity when purchasing alcohol. Challenge 25 posters shall be clearly displayed at the premises to ensure customers are aware of this policy
A refusals register will be kept at the premises at all times and all refusals by any member of staff shall be recorded. The refusals register will be made available to Responsible Authorities on request.
The Licence Holder will ensure that there is a CCTV recording system installed with a minimum 28 days recording capacity to ensure the prevention of crime & disorder. The CCTV will follow the DCMS guidelines for camera systems in licensed premises and will be in accordance with Police recommendations. The CCTV will cover all key internal and external areas. All CCTV recordings shall be available to local police or relevant authorities upon request.
The Licence Holder will ensure all staff shall be trained to deal with suspicious customers efficiently
The Licence Holder will ensure an incident register is maintained and kept at the premises to be inspected on request
The Licence Holder will ensure staff working at the premises are trained to be extra vigilant during the later hours of the day and early hours of the morning where revellers departing from other premises may be concerned and their responsibilities should they attempt to enter the premises and make a purchase of alcohol.
The Licence Holder will ensure that a full Fire Risk Assessment and also a Health and Safety Risk Assessment for the licensed premises are conducted.
The Licence Holder will monitor the external premises area in relation to any anti-social behaviour or public nuisance.
The Licence Holder will only accept trade deliveries or rubbish collections during normal working hours and that any deliveries or collections are dealt with in a timely and prompt manner to reduce the risk of causing any nuisance.
The Licence Holder will monitor the exterior of the premises to ensure litter is kept to a minimum. In the event of any anti-social behaviour both inside and outside of the premises, the licence holder will make any CCTV recordings available to the local police.
CONDITIONS CONSISTENT WITH THE REPRESENTATION FROM LEICESTERSHIRE CONSTABULARY
Sale of alcohol to be between the hours of 7:00am and 11:30pm
No alcohol to be accessible to the public between the hours of 11:30pm and 7:00am
The licence holder will ensure clear and prominent signs are displayed in the shop to inform customers that no alcohol can be purchased after 11:30pm
The licence holder will ensure that CCTV is installed following advice from Leicestershire Police and maintained in accordance with the Information Commissioners CCTV Code of Practice. Images will be kept for a minimum of 31 days and made available to the police and responsible authorities within 24hrs of a request being made.
The licence holder will ensure all incidents of crime and disorder will be recorded in an incident book to be kept at the premises and will be reported to the police.
The licence holder will introduce a 'Challenge 25' policy and provide signage within the shop to inform customer of that policy
The licence holder will ensure all staff receive training in relation to age verification, responsible sale of alcohol and the Licensing Act 2003. This training is to be documented and signed for by each staff member and records made available to the responsible authorities and police on request. This training to be refreshed once a year.
The licence holder will ensure a refusal book is maintained and kept at the premises and made available to the responsible authorities and police on request.

The licence holder will ensure that clear and prominent signs are displayed in the shop requesting customers leaving the premises to do so quietly and with consideration for nearby residents